

DENVER CITY INDEPENDENT SCHOOL DISTRICT  
Denver City, Texas

Sick Leave Bank  
Family Information Form

This sheet should be filled out by members who are requesting sick leave days because of illness in the immediate family or illness of a relative for whom the member is the major caregiver. Please attach this form to the completed "Request for Days from Sick Leave Bank" form.

The immediate family should include and be limited to:

1. spouse;
2. son or daughter, including a biological, adopted or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands in *loco parentis*; and
3. parent, stepparent, parent-in-law, or other individual who stands in *loco parentis* to the employee.

Name of family member: \_\_\_\_\_

Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_                      Relation: \_\_\_\_\_

Does this family member live with the employee:      Yes \_\_\_\_      No \_\_\_\_

If the answer is no, please explain the extent of your obligations as a major caregiver for this individual:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To my knowledge this condition did not exist on the day I joined the Sick Leave Bank. (This statement is waived for the 1996 initial enrollment period and for new employees at their first opportunity to join the bank.)

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Date

DENVER CITY INDEPENDENT SCHOOL DISTRICT  
Denver City, Texas

Sick Leave Bank  
Attending Physician's Statement

Name of patient: \_\_\_\_\_

Name of DCISD employee: \_\_\_\_\_  
(if different from the name of patient)

Nature of sickness or injury:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of treatment: \_\_\_\_\_

Dates hospitalized, if any, and name and address of hospital:

Date admitted: \_\_\_/\_\_\_/\_\_\_ Date discharged: \_\_\_/\_\_\_/\_\_\_

Name of hospital: \_\_\_\_\_

Address: \_\_\_\_\_

To your knowledge, what is the earliest date the patient was treated for this condition?

\_\_\_\_\_

Is patient still under your care? Yes \_\_\_\_\_ No \_\_\_\_\_

For what period of time will the patient be unable to work?

\_\_\_\_\_

For what reason(s) would the patient need to miss work for this long?

\_\_\_\_\_

Date patient can return to work? \_\_\_\_\_

\_\_\_\_\_  
Typed or printed name of physician

\_\_\_\_\_  
Signature of physician

\_\_\_\_\_  
Date